



THE CANCER SUPPORT COMMUNITY NJ



# DRAGON BOAT

# FESTIVAL

## LAKE LENAPE EAST

753 PARK RD, MAYS LANDING, NJ 08330

**SUNDAY  
JULY 14**

# BECOME A VENDOR TODAY!

BENEFITTING



CANCER SUPPORT  
**COMMUNITY**  
NEW JERSEY

@NJDRAGONBOATFEST

@CSCNEWJERSEY

CSCNJ.ORG

**CANCER SUPPORT COMMUNITY  
NEW JERSEY (CSCNJ) IS  
EXCITED TO ANNOUNCE OUR 8TH  
ANNUAL DRAGON BOAT FESTIVAL  
ON SUNDAY, JULY 14 AT LAKE  
LENAPE EAST! 100% OF THE  
FESTIVAL PROCEEDS WILL  
BENEFIT CSCNJ, BASED OUT OF  
LINWOOD, NJ.**



**THE CSCNJ DRAGON BOAT FESTIVAL  
WILL BE A DAY OF DRAGON BOAT  
RACES, LIVE ENTERTAINMENT, FOOD,  
VENDORS AND FUN FOR THE WHOLE  
FAMILY! FOR YOU, THE VENDOR, THE  
DRAGON BOAT FESTIVAL PRESENTS A  
TREMENDOUS OPPORTUNITY FOR  
BUSINESS AND PRODUCT EXPOSURE,  
FOR COMMUNITY INVOLVEMENT AND  
GOODWILL, AND FOR GENERATING  
IMMEDIATE CASH PROFITS. OUR  
FESTIVAL HOSTS OVER 2,000  
ATTENDEES EACH YEAR! THERE ARE  
NO ADDITIONAL FEES OR  
PERCENTAGES OF SALES CHARGED  
BEYOND THE INITIAL EXPENSE AS  
DEFINED IN THE APPLICATION.**





# FOOD VENDOR APPLICATION

## GENERAL INFORMATION: (ALL TIMES ARE SUBJECT TO CHANGE)

DATE & TIME: SUNDAY, JULY 14TH, 2024, 9:00AM

SITE: LAKE LENAPE EAST IN MAYS LANDING

ALL VENDORS MUST BE SET UP BY JULY 14TH AT 8:00AM!

**VENDORS MUST PROVIDE THEIR OWN TENTS, TABLES, CHAIRS, SIGNS, & DECOR**

ATTENDEE ADMISSION: FREE

\*APPLICATIONS ARE REVIEWED AND ACCEPTED ON A FIRST COME FIRST SERVED BASIS. SPACE IS LIMITED! PLEASE RESPOND WITH A COMPLETED FORM AND PAYMENT BEFORE JUNE 20, 2024\*

BUSINESS \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_



# PAYMENT INFORMATION

**FOOD VENDOR BOOTH/FOOD TRUCK: \$400.00**

METHOD OF PAYMENT:  CHECK  CREDIT CARD

NAME \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

NJ SALES TAX # \_\_\_\_\_

CREDIT CARD # \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

EXPIRATION \_\_\_\_\_

All municipal service charges (fire, health, mercantile), if applicable, are included in above fees.

I agree to comply with all of the policies, terms & agreements set forth by Cancer Support Community NJ. I understand that my application fees, once accepted, are non-refundable:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# **FOOD SALES REGISTRATION FORM**

**PLEASE BE SPECIFIC WITH ITEM DESCRIPTIONS AND APPROXIMATE PRICES. PRICES CHARGED FOR FOOD ITEMS ARE ENTIRELY IN THE DISCRETION OF THE VENDOR. HOWEVER, WHEN REVIEWING A VENDOR'S APPLICATION, THE FESTIVAL MANAGEMENT MAY BE ABLE TO MAKE SUGGESTIONS TO THE VENDOR BASED ON OUR KNOWLEDGE OF THE SUCCESS OR FAILURE OF SIMILAR ITEMS/PRICES AT PAST EVENTS. OUR GOAL IS TO OFFER OUR ATTENDEES A VARIETY OF FOOD OPTIONS.**

### **PROPOSED FOOD ITEMS:**

**ITEM:**

**APPROX. SIZE:**

**PRICE:**


**\*NO ALCOHOLIC BEVERAGE ITEMS ARE TO BE SOLD WITHOUT THE AUTHORIZATION OF FESTIVAL PRODUCERS\***



# HEALTH DEPARTMENT FORM

VENDOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

FOOD ITEMS TO BE SOLD: \_\_\_\_\_

\_\_\_\_\_

TYPE OF REFRIGERATION: (IF APPLICABLE): \_\_\_\_\_

\_\_\_\_\_

TYPE OF COOKING/WARMING DEVICE(S): \_\_\_\_\_

\_\_\_\_\_

I HAVE READ THE ENCLOSED GUIDELINES ON FOOD SAFETY AND AGREE TO COMPLY WITH THE INFORMATION PROVIDED THEREIN. I UNDERSTAND THAT A REPRESENTATIVE OF THE ATLANTIC COUNTY HEALTH DEPARTMENT WILL BE ON THE GROUNDS DURING THE FESTIVAL TO MONITOR AND INSPECT ALL FOOD STORAGE, HANDLING AND DISTRIBUTION BY THE VENDORS.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# RULES, REQUIREMENTS, GENERAL INFO

**LIABILITY:** THE COUNTY OF ATLANTIC COUNTY, CSCNJ AND ITS SPONSORS ARE NOT RESPONSIBLE FOR ANY INJURY OR LOSS THAT MAY ARISE OR COME TO THE VENDOR OR HIS/HER PROPERTY FOR ANY CAUSE WHILE SAID PERSONS OR PROPERTY IS ON THE FESTIVAL PREMISES OR DURING ARRIVAL OR DEPARTURE THERE FROM.

**INSURANCE:** EACH FOOD VENDOR MUST SUBMIT A CURRENT CERTIFICATE OF INSURANCE NAMING THE CSCNJ & ATLANTIC COUNTY GOVT AS ADDITIONALLY INSURED'S. THE FESTIVAL CANNOT ADD VENDORS TO ITS INSURANCE POLICY. THE INSURANCE MINIMUM IS \$1MM IN LIABILITY INSURANCE  
**NO FOOD VENDOR WILL BE ALLOWED ONTO THE FESTIVAL GROUNDS WITHOUT THE REQUIRED INSURANCE.**

## **MENU ITEMS:**

- EXCLUSIVE MENU ITEMS ARE ON A FIRST COME FIRST SERVE BASIS
- NO ALCOHOLIC BEVERAGES OF ANY KIND TO BE SOLD BY EXHIBITORS
- FROM EXPERIENCE, THE MOST POPULAR PRICE POINT IS TYPICALLY \$12 & BELOW

**FOOD SALES:** VENDORS MAY SELL ONLY THOSE ITEMS DESCRIBED AND APPROVED IN THE VENDOR FOOD SALES REGISTRATION FORM.

**BOOTH APPEARANCE:** VENDORS MUST KEEP THEIR AREA IN GOOD ORDER. NO EMPTY CONTAINERS OR LITTER SHOULD BE VISIBLE. THE AREA AROUND THE TABLES SHOULD BE NEAT IN APPEARANCE AND THE VENDOR MUST CLEAR HIS/HER AREA AT THE END OF THE FESTIVAL.

**TENTS, TABLES, CHAIRS & SIGNS:** VENDORS ARE RESPONSIBLE TO PROVIDE THEIR OWN TENTS, TABLES, CHAIRS, AND SIGNAGE. THE FESTIVAL WILL NOT PROVIDE TENTS, TABLES, CHAIRS AND SIGNAGE FOR VENDOR TENTS. VENDORS ARE ALSO RESPONSIBLE FOR ATTACHING ANY SIGNAGE TO ANY TENTS IN A MANNER THAT DOES NOT CAUSE DAMAGE TO THOSE TENTS. VENDORS SHALL BE LIABLE IF ANY DAMAGE IS CAUSED. CSCNJ STAFF/VOLUNTEERS ARE NOT RESPONSIBLE FOR THE SETUP/BREAKDOWN OF VENDOR BOOTHS, TABLES, CHAIRS, ETC.

**ICE:** VENDORS ARE RESPONSIBLE FOR THEIR OWN ICE.

- IF YOU SET-UP IN THE WRONG LOCATION, YOU WILL BE REQUIRED TO MOVE BEFORE THE START OF THE FESTIVAL.
- PARKING IS STRICTLY ENFORCED. PLEASE KEEP YOUR VEHICLE AT THE BOOTH FOR ONLY AS LONG AS IT TAKES TO UNLOAD IT, THEN PROCEED TO PARKING LOT.
- NO UNAUTHORIZED VEHICLES WILL BE ALLOWED ON THE FESTIVAL GROUNDS BETWEEN 8:00AM-5:00PM.

# **RULES, REQUIREMENTS, GENERAL INFO (CONTINUED)**

**RESERVATION OF RIGHTS:** THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF VENDORS BASED ON SPACE AVAILABILITY OR PRODUCTS SOLD.

**ADVERTISING:** BY APPLYING AND AGREEING TO PARTICIPATE, A VENDOR GRANTS CSCNJ THE RIGHT TO USE THE NAME AND LIKENESS OF THE VENDOR OR VENDORS' EMPLOYEES AS WELL AS ANY INFORMATION SUBMITTED BY SAME IN ANY FESTIVAL ADVERTISING OR PROMOTIONS.

**THE FESTIVAL RESERVES THE RIGHT TO SHUT DOWN ANY VENDOR NOT COMPLYING WITH THESE REGULATIONS AT ANY TIME. IN ADDITION, VENDORS NOT COMPLYING WITH THE COUNTY HEALTH AND/OR FIRE DEPARTMENT REGULATIONS MAY BE ORDERED TO SHUT DOWN BY THOSE AGENCIES. IN SUCH CASES, VENDOR FEES WILL NOT BE REFUNDED.**

**NJ SALES TAX NUMBERS MUST BE PROVIDED. A REPRESENTATIVE FROM THE NJ DEPARTMENT OF TREASURY WILL BE AT THE FESTIVAL TO INSURE COMPLIANCE.**

**THIS FESTIVAL IS A RAIN OR SHINE EVENT AND REFUNDS WILL NOT BE ISSUED**

**SOCIAL MEDIA POSTS ARE ENCOURAGED: TAG @CSCNEWJERSEY & @NJDRAGONBOATFEST ON FACEBOOK & INSTAGRAM**

## **VENDOR CHECKLIST:**

**VENDOR REGISTRATION FORM  
FOOD SALES REGISTRATION FORM  
INSURANCE CERTIFICATE  
HEALTH DEPARTMENT FORM  
FIRE DEPARTMENT PERMIT**

**CHECK MADE PAYABLE TO CANCER SUPPORT COMMUNITY NEW JERSEY OR CREDIT CARD**

**PLEASE MAIL OR EMAIL THE COMPLETED APPLICATION TOGETHER WITH PAYMENT FOR ALL APPLICABLE FEES TO:**

**CANCER SUPPORT COMMUNITY NEW JERSEY  
700 NEW ROAD  
LINWOOD, NJ 08221**

**FOR FURTHER INFORMATION CONTACT:  
JESSICA MELVILLE  
JESSICA@CSCNJ.ORG  
609-926-2699**